

Name:

Post applied for:

Job reference number:

Employment Application Form

www.churchofscotland.org.uk



Only applications which contain all of the requested information, including Part B, will be considered. Please send your completed application forms to recruitment@cofscotland.org.uk Please do not submit a CV as these will not be considered.

Surname:	Forename(s):
Post applied for:	
Job reference number:	
When are you not available for interview?	

Secondary Level Educational Qualifications

Please complete this section with Secondary Level Educational Qualifications.

Subject & Level (e.g English - Higher Grade)	Result



Higher Education/Further/Vocational Qualifications (e.g. SVQ)

Qualification and subject	Establishment	Date from and to	Level of pass

Membership of Professional Bodies

Organisation	Date joined and class of membership



Current or most recent employment	t
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Employer:		
Date started:	Date ended:	Notice required:
Job title:		
		Current salary:



Previous employment

Employer:	
Date started:	Date ended:
Job title:	



Previous employment

Employer:	
Date started:	Date ended:
Job title:	



Previous employment



Skills and Experience

Please read the job description and person specification; then use this space to demonstrate that you have the required skills, experience and personal qualities we have asked for including any voluntary service. Use specific evidence to support your statements. (Recent graduates or school leavers should draw from their achievements at University/College/School, plus any relevant experience.)

Please also specify why you are applying for this post. If you require more space to complete any of the sections, please use no more than one additional sheet of paper. CVs will not be accepted.



Skills and Experience

Additional information (please use if required).

Other Relevant Information

Please use this space to include any other information which may be relevant to your application. For example:

- Experience of mission whether within the UK or overseas
- Interfaith and Cross-cultural living
- Courses attended/specialised training or knowledge
- Hobbies and interests



Referees

One **must** be your current or most recent employer or from your most recent education establishment.

Referee I			
Name:			
Organisation:			
Address:			
	Postcode:		
Job title:			
Relationship:			
Telephone:			
Email:		Yes	No
Please state if this referee may be approached prior to interview	:		



Referees

One **must** be your current or most recent employer or from your most recent education establishment.

Referee 2		
Name:		
Organisation:		
Address:		
Postcod	e:	
Job title:		
Relationship:		
Telephone:		
Email:	Ŷ	és No
Please state if this referee may be approached prior to interview:		