

## **JOB DESCRIPTION**

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| <b>Title of Post:</b>        | Youth Worker   |
| <b>Employed by:</b>          | Cults Parish Church  |
| <b>Responsible to:</b>       | The Minister as Line Manager and accountable to the Kirk Session   |
| <b>Main Purpose of post:</b> | Working with the Minister to build and develop relationships with young people within the Congregation and Parish.<br><br>Excite young people through imaginative and innovative ways in sharing the Gospel. |
| <b>Work Area:</b>            | The area served by Cults Parish Church   |

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## **MAIN DUTIES AND RESPONSIBILITIES**

- To co-ordinate an evolving programme for young people (12+) of the Church and community that would cater for their spiritual and social needs.
- Build on existing youth groups within the Church and community and create new groups where appropriate.
- Take an active part in the organisation of existing youth groups.
- To exercise pastoral care for the young people within the Church and community and to be available to those young people for support.
- Develop working relationships at Cults Academy in conjunction with the Minister.
- Develop and maintain a rolling development plan to engage with young people in the Church and local community.
- Link up with other Christian youth workers and networks within the district with a view to reaching out effectively to non-churched young people in the community.
- Prepare and deliver presentations and reports for the Youth Core Group, other Core Groups, Kirk Session, and Congregational Board as requested.
- Work flexibly with the Minister and Children & Families Worker in a team environment.
- To proactively develop with the line manager a plan for continuing professional development.
- Adhere to all relevant health and safety requirements and ensure that risk assessments are carried out for all relevant activities.

- Carry out additional duties or responsibilities as may be reasonably requested by the line manager.
- To share in the worship life of the Church.

### **MOST EXCITING PARTS OF THE JOB**

Working with an enthusiastic and eager minister and congregation to help develop our vision of a Church at the heart of the Community.

You will be encouraged and given scope to bring fresh and innovative ideas to the team.

### **SELECTED TERMS AND CONDITIONS**

- Salary is based on the scale £24,630 - £26,237 per annum (pro rata) and dependent on experience and qualifications
- Normal hours of work will be 15.5 hours per week. This post is part time and the post holder will work with the Minister and a Children & Families Worker in a team environment. The Youth Worker and Children & Families Worker posts could be combined into one full time post.
- The post is subject to the satisfactory completion of a 6-month probationary period.
- The nature of the work calls for a degree of flexibility, thus hours of work agreed with the Line Manager, may vary from day to day. Time off in lieu can be taken in consultation with Line Manager.
- The post holder will be supported from within the Youth Core Group and a mentor will be identified.
- The post is based at Cults Kirk Centre.
- There are 5.6 weeks annual leave including bank and public holidays. Entitlement is based on full months worked.
- In view of the nature of the post, the postholder will be required to be a member of Disclosure Scotland PVG Scheme.
- Church of Scotland “Go For It” funding for this post is available until the end of 2019 and it is fully anticipated that internal match funding will be approved by the Kirk Session for this whole duration.

Informal enquiries may be made to Rev Shuna Dicks,  
Tel 01224 861692 or email [revshuna@btinternet.com](mailto:revshuna@btinternet.com)

Application pack containing further details available at [www.cultsparishchurch.co.uk/vacancies](http://www.cultsparishchurch.co.uk/vacancies)

Closing Date: 21<sup>st</sup> September 2018

Scottish Charity Number SC017517

### Person Specification - Youth Worker

| <b>Skills, Abilities, Knowledge</b>  | Essential | Desirable |
|--|-----------|-----------|
| Formal qualification in Youth work   |           | √         |
| Experience in Youth work   | √         |           |
| A track record in a comparable role  |           | √         |
| Ability to engage with young people with little or no church connection  | √         |           |
| Ability to work within a school environment, contributing to a school chaplaincy team                                    | √         |           |
| Experience in planning and delivering events and activities for young people   |           | √         |
| Excellent planning skills with ability to organise and prioritise workload   | √         |           |
| Good communication skills oral and written   | √         |           |
| Knowledge and experience of using effectively & safely IT and Social Media   | √         |           |
| Holder of a valid full driving licence   |           | √         |
| Holder of a valid licence to drive community minibus   |           | √         |
|  |           |           |
| <b>Personal Qualities</b>  |           |           |
| Committed Christian with a live Church connection – a Genuine Occupational Requirement in terms of the Equality Act 2010 | √         |           |
| Ability to communicate Christian faith imaginatively to young people   | √         |           |
| Proven ability to work collaboratively in a team environment but also having the personal drive to work independently.   | √         |           |
| Openness to try new ideas and learn from experience  | √         |           |
| Natural enthusiasm and energy to tasks in hand   | √         |           |