



General Information and Consent Form

In order to ensure your child's safety, we would be grateful if you would complete and return this form. Please let us know if any of these details change. A copy will be retained confidentially by the group leader.

Congregation:

Church group:

Name of child or young person:

Date of birth of child or young person:

Address of child or young person:

Name of parent or guardian responsible for child or young person:

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Contact details of responsible person:

Telephone No. (Day): Evening:

Name of additional person responsible for child or young person:

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Contact details of additional person responsible:

Telephone No. (Day): Evening:

Name of GP:

GP's Telephone No:

Date of last tetanus:

Details of any regular medication, medical condition (e.g. asthma, epilepsy, diabetes, allergies, dietary needs) or disability which may affect normal activity:

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Parental Consent:

- I give permission for my child as named above to participate in the normal activities of this group.
- I understand that separate permission will be sought for certain activities and outings lasting longer than the normal meeting time of the group.
- I understand that while involved in the activities of this group, he/she will be under the control and care of the group leader and/or other adults approved by the church leadership and that, while the staff in charge of the group will take reasonable care of the children, they cannot necessarily be held responsible for any loss, damage or injury suffered by my child during, or as a result of the activity.

In an emergency and/or I cannot be contacted, I am willing for my child to receive necessary hospital or dental treatment including an anaesthetic.

Yes No

If you have any queries, please contact the Church of Scotland Law Department.

Signature of parent or guardian responsible for child or young person:

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Date:

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The purpose of the UK Data Protection Act 2018 is to ensure that any personal data an organisation holds about an individual is stored and used in an appropriate way. This congregation, through presbytery, is registered with the Information Commissioner's Office and strives to comply fully with data protection law. The Information Commissioner's website provides in-depth information regarding the requirements of the Data Protection Act: <https://www.ico.org.uk/>

This congregation is committed to protecting privacy and safeguarding personal data. We shall use the information you have provided us with for safeguarding purposes and related matters and will only keep the data for as long as required for that purpose. The full Privacy Notice for our congregation is available on our website. Please ask for details from your Safeguarding Coordinator.

Should you have any questions concerning the use of the information you provide please contact the Safeguarding Coordinator.